



Contact Information

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Programme Overview

This programme is designed to help individuals develop a comprehensive skill set to increase their personal drive and enthusiasm for work, improve their efficiency, enhance communication, and foster a collaborative, positive work environment. Participants will learn practical strategies that improve performance, teamwork, and organizational efficiency.

Programme Objectives

On successful completion of the Program, the delegates will:

- Understand and apply techniques to increase their personal drive and enthusiasm for work (Enhanced motivation)
- Develop practical skills and strategies to improve their efficiency and effectiveness in daily tasks, leading to higher-quality work and better results.
- Acquire skills to communicate clearly and effectively, both in writing and verbally, to enhance their interactions with colleagues, clients, and stakeholders
- · Learn the process to enhance organizational efficiency along with proper teamwork and team building
- Learn to create positive work environment, motivate each other, and develop a positive attitude
- Organize meetings and appointments, writing proper minutes and creating documentation

Deliverables

- Importance of motivation and performance at work, goal setting.
- Identifying challenges, streamlining processes, and leveraging technology.
- Verbal, non-verbal communication, active listening, and professional writing.
- Building self-confidence, developing a growth mindset, handling setbacks.
- Teamwork, synergy, and cultivating a positive work environment.
- Practical learning through industry/bank visits.

Pedagogy

Participants will engage in activities that allow them to directly apply learning, while also benefiting from peer discussions and personalized coaching. Case studies provide critical insights, and reflective practice ensures continuous self-assessment and growth. Supplementary digital resources reinforce key concepts, ensuring participants develop both the knowledge and practical skills necessary for immediate application in their work environment.

Target Audience

The Programme has been designed for Banking Professionals.

Programme Details

Programme Dates: 3rd February to 6th February, 2025 (Inaugural on 2nd February, 2025)

Mode: In Person

Venue: BIMTECH Campus, Knowledge Park 2, NCR, Plot No-5, Greater Noida, Uttar Pradesh, 201306







Programme Director

Dr. Meena Bhatia

Professor (Accounting and Finance), Dean (Executive Education)



Dr Meena Bhatia is a Finance and Accounting Professor and Dean of Executive Education at BIMTECH. She has over 26 years of work experience, fulfilling diverse roles such as teacher, trainer, researcher, corporate executive, and academic leader. Her teaching interests include financial accounting, management accounting, corporate finance, Management control systems, Securities Analysis, and portfolio management. She has also taught at the University of Bradford, UK, Kozminski University, Poland, and has been a visiting scholar at the University of Agder, Norway.

She has been an active researcher, and her research interests and contributions include topics covering financial markets, disclosures, financial reporting, carbon neutrality, and green finance. She has presented her research work at internationally acclaimed institutions such as Harvard University (Boston USA), University of London, IIM (Ahmadabad), IIT (Delhi), IIT(Kharagpur), and IIM (Lucknow), among others. Dr Bhatia has publications in national and international journals of repute; she provides research quidance to PhD scholars. Dr Bhatia is passionate about management development and training programs.

She routinely conducts training & development programmes in costing, finance, accounting, analysis, and investments for managers of Indian and Public sector enterprises. She has provided consultancy to small and medium-scale enterprises. She has a PhD, as well as FCMA, CFA, MBA, and B.Com (Hons) from Delhi University. She is a merit holder of the Institute of Cost Accountants of India and a scholarship holder of the Institute of Chartered Financial Analyst of India.

Confirmation and Registration

• Nominations will be confirmed only after receipt of payment.

Birla Institute of Management Technology, Greater Noida

• Confirmations will be given on a first-come, first served.