

Birla Institute of Management Technology

Plot No. 5, Knowledge Park II, Greater Noida, UP. PIN 201306

Website: www.bimtech.ac.in; **E-mail:-** purchase@bimtech.ac.in

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REQUEST FOR QUOTATION - ANNUAL RATE CONTRACT FOR VEGETABLES AND FRUITS

M/s	TENDER NO. BIMTECH/Purchase/ARC Vegetable & Fruits/2026/11, Date 22.09.2026
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IMPORTANT DETAILS	
Name of work	Annual Rate Contract for Vegetables and Fruits Items
Date of issue of tender document	Tuesday 22/09/2026
Last date and time for submission of tender	Tuesday 29/09/2026 till 5:00 PM
Venue	Birla Institute of Management Technology (BIMTECH) Plot No. 5, Knowledge Park II, Greater Noida, UP. PIN 201306

Dear Sirs,

Birla Institute of Management Technology invites sealed quotations **Request for Quotations** under a Two-Bid System (Technical & Financial) for Annual Rate contract for vegetables & fruits items.

Please go through the complete tender document. Bids complete in all respects should reach the BIMTECH on or before the due date & time. Bids received after the due date and time is liable to be rejected.

The tender document containing eligibility criteria, scope of work, terms & and conditions can be downloaded from <https://www.bimtech.ac.in/tenders>

Birla Institute of Management Technology reserves the right to accept or reject any or all tenders received at its absolute discretion without assigning any reason whatsoever. No claim, whatsoever, shall be entertained on this account.

Sd/-
 (Deputy Director- BIMTECH)

A: SCOPE OF WORK:

The scope of work under the Annual Rate Contract (ARC) shall include the regular supply, delivery, unloading and replacement of fresh vegetables and fruits as per the requirements of the Institute.

B. ORDERING AND SUPPLY:

1. The Institute shall place purchase orders/indents from time to time based on actual requirements.
2. The supplier shall supply the ordered quantity within the stipulated delivery period mentioned in the purchase order.
3. The supplier shall maintain adequate stock and ensure uninterrupted supply of regularly required items.
4. No minimum quantity of purchase is guaranteed by the Institute.
5. The Institute shall have the right to increase or decrease the quantity of individual items according to actual requirements.

C. QUALITY REQUIREMENTS:

1. All items supplied shall be fresh, wholesome, hygienic and fit for human consumption.
2. All vegetables and fruits shall be fresh, clean, hygienic, wholesome and of good marketable quality for human consumption.
3. The Institute reserves the right to inspect and test the supplied items and reject any item not conforming to the prescribed specifications.

E. DELIVERY:

1. Delivery shall be made at the designated location of the Institute as specified in the purchase order.
2. The supplier shall arrange transportation, loading and unloading at its own cost.
3. Delivery shall be made during the working hours or within the time slot specified by the Institute.
4. Each delivery shall be accompanied by a proper delivery challan mentioning the purchase order number, item description, quantity etc.
5. The Institute may require urgent/special supplies depending on operational requirements.

F. INSPECTION AND ACCEPTANCE:

1. All supplies shall be subject to inspection and verification by the authorized representative of the Institute.
2. Quantity shall be verified against the purchase order/delivery challan.
3. The Institute may reject supplies that do not meet the prescribed quality, quantity, packaging or shelf-life requirements.
4. Rejected items shall be collected and replaced by the supplier at its own cost within the period specified by the Institute.

G. PRICE AND RATE CONTRACT:

1. The rates quoted by the Supplier and accepted by BIMTECH shall remain firm and fixed throughout the initial contract period of one (1) year. No increase or escalation in the agreed rates shall be permitted on any account, including but not limited to increases in the cost of materials, transportation, labour, fuel, taxes, duties, or any other input costs.
2. The Supplier shall not be entitled to claim any additional payment, compensation, or reimbursement during the initial contract period on account of price escalation, market fluctuations, statutory changes or any other reason whatsoever.
3. Rates shall be inclusive of all applicable costs, including packing, transportation, loading, unloading and delivery charges.
4. Applicable taxes/GST shall be indicated separately/as prescribed in the financial bid.
5. Payment shall be made based on the actual quantity supplied, inspected and accepted by the Institute.
6. No payment shall be made for rejected, damaged or short-supplied items.

H. REPLACEMENT OF DEFECTIVE/REJECTED ITEMS:

1. The supplier shall replace, at its own cost, any item found to be defective, substandard, or otherwise unsuitable. Such replacement shall be made within the time specified by the Institute without affecting regular supplies.
2. Any quantity found defective after delivery/inspection shall be replaced promptly by the contractor without any additional charges.

I.COMPLIANCE AND STATUTORY REQUIREMENTS:

1. The contractor shall comply with all applicable food safety, hygiene, statutory and regulatory requirements relating to the supply and handling of fresh fruits and vegetables.

J. CONTRACT PERFORMANCE:

1. The supplier shall ensure timely and consistent supply throughout the contract period.
2. Repeated delays, short supply, poor quality, failure to replace rejected items or violation of contractual conditions may terminate the contract without assigning any reasons.
3. In case of persistent poor performance, the Institute may take appropriate contractual action, including termination of the contract, as per the applicable terms and conditions.

K. CONTRACT PERIOD:

1. The Annual Rate Contract shall normally remain valid for one year from the date of award of contract, from 1st November 2026 to 31st October 2027. Extension, if any, shall be at the sole discretion of the Institute and subject to satisfactory performance and applicable terms.

L.NON-SUPPLY OF ITEMS:

1. In the event that the Vendor fails or is unable to supply any item(s) as per the requirements, specifications, quality standards, or delivery schedule of the Institute, for any reason whatsoever, the Institute shall have the right to procure such item(s) from the open market or any other source at its discretion.
2. Any additional cost incurred by the Institute due to such procurement, including the difference between the Vendor's contracted rate and the actual procurement rate, along with applicable cartage, transportation, handling, or other incidental charges, shall be recoverable from the Vendor and may be deducted from the amount due or payable to the Vendor, including pending bills.

M.GENERAL CONDITIONS:

1. The Institute reserves the right to add or delete items from the approved list based on operational requirements.
2. The Institute shall not be liable to purchase the entire estimated quantity mentioned in the tender.
3. The supplier shall not subcontract the supply without prior written approval of the Institute.
4. The supplier shall nominate an authorized representative for coordination with the Institute.
5. Any matter not specifically covered under this Scope of Work shall be governed by the terms and conditions of the tender/contract and applicable rules of the Institute.

N. ELIGIBILITY CRITERIA:

Only those firms/Proprietary Firms/Partnership Firms/Agencies which fulfill the following minimum criteria need to submit their bids along with necessary documents. Those firms who do not meet the minimum eligibility criteria and not submitting the required document will be disqualified on technical grounds.

1. The Firm/agency should have PAN, GST Registration (Proof in this regard must be attached with the bid).
2. The Firm/agency should have a minimum of One (1) years of working experience in the same kind of work (attached Purchase order). The firm/Agency should have experience in Govt. Departments or Autonomous Organization or Corporate or Private Institute/University.
3. The Firm/agency should not have been blacklisted/debarred by Government Organization or Corporate or Private Institute/University. Undertaking in this regard is to be furnished.
4. The Firm must have Registered office in Delhi & NCR (Address Proof) should be attached.

Tender shall be accompanied by the following documents:

- Copy of certificate of work experience and other documents as specified shall be deposited in a **sealed Envelope 1** marked as " **Technical Bid**".
- Bill of quantities and other relevant commercial information(tender) duly filled and compiled with rates, amounts, totals and signed by authorized signatory shall be placed separately in a **sealed Envelope 2**. Envelope 2 shall be super scribed as "**Financial Bid**" and opened only after tenderer's eligibility to participate in the tender is successfully established and accepted by BIMTECH.

All the envelopes shall be placed in a **large, sealed envelope** marked as "**CONVOCATION**". The large sealed envelope shall be submitted to the following address before the last date/time.

Addressed to:

To,
Deputy Director,
Birla Institute of Management Technology (BIMTECH)
Plot No. 5, Knowledge Park II, Greater Noida, UP. PIN 201306

At the bottom:

From: (Organization's Name, Address, and Details)

O. SELECTION PROCESS:

- 1.Tenders' documents submitted without proper information, without documentary evidence, shall be summarily rejected.
- 2.The Organization/Firm/Agency having qualified in all the points of eligibility criteria and fulfilling all the relevant details of Annexure-I & II and annexure-III" and quoting BEST COMPETATIVE RATE in totality, will be treated as a successful bidder.
- 3.In case two or more organizations/Firms/agencies are quoting the same rate, in that situation the firm having the highest work experience in Govt. Departments OR Autonomous Organization or Corporate or Private Institute/University. Will be treated as a successful bidder.

P. GENERAL TERMS & CONDITIONS AND GENERAL RULES AND DIRECTIONS:

1. Any person who submits a tender shall fill up the rates in the BOQ. Tenders, which propose any alteration in the Work specified in the Schedule of Quantities or in the time allowed for executing the Work or which contain any other conditions of any nature, including conditional rebates, shall be liable to be summarily rejected.
2. The BIMTECH shall have the right of rejecting all or any of the tenders and shall not be bound to accept the lowest or any other tender.
3. Upon acceptance of the tender, the name of the accredited representative(s) of the tenderer, responsible for taking instructions from the BIMTECH.
4. GST or any other applicable tax in respect of the supply of goods and/or services shall be payable by BIMTECH to the Supplier/Vendor. The Supplier/Vendor shall be solely responsible for complying with all applicable GST and other tax laws to the Government authorities.
5. BIMTECH reserves the right to terminate the contract without assigning any reason.
6. BIMTECH has the discretion and right at any stage to cancel/add or amend the information, terms, conditions procedure and protocol set out in this Tender Document and the bidder has no claims against such right. The Institute has unfettered right hereunder to terminate the arrangements at any time without assigning any reason whatsoever.

Q. GUIDELINES FOR BIDDERS & TERMS AND CONDITIONS:

- 1.The bidder/Tenderer shall not tamper/modify the tender in any manner. In case if the same is found to be tampered with/modified in any manner, the tender will be completely rejected.
- 2.The quoted price shall remain valid for 90 days after the date of bid opening. The bid valid for a shorter period shall be rejected by the BIMTECH as non- responsive.
- 3.This bidding document should be duly signed and stamped by the authorized person agencies/firms/Dealer on each page as proof to confirm the acceptance of the entire Terms & Conditions of Tender. Tender with Conditional offer/offers which are not in conformity to the prescribed document will be summarily rejected.
- 4.The rates should be mentioned in figures as well as in words. (Erasing/overwriting should be avoided/duly attested by the tenderer.) Taxes, however, should be indicated separately. In case, nothing is mentioned, it will be assumed that all taxes are included in the rates quoted.
- 5.At any stage, if it is found that the documents and certificates submitted by the bidder/tenderer agencies/firms/Dealer are found forged or have been manipulated, the supply/works shall be canceled. Further, the BIMTECH can also take action as appropriate under the extant laws.
- 6.The vendor will be fully responsible for the complete safety norms of his Engineers/workers/staff during the performance of their duty in the BIMTECH. In case of any mishap/accident, the contractor will take full responsibility relating to pay compensation/medical care to his Engineers/workers/staff. BIMTECH will not be a party at any stage in any of the disputes relating to the above. In case, any liability arises due to non-conformance by the agency, under no circumstances BIMTECH will be liable for the same.
- 7.Intending bidders/tenderers are advised to visit website <https://www.bimtech.ac.in/in> regularly till closing date of submission of tender for any Corrigendum/Addendum/Amendment.
- 98.Technical offers shall be opened first, and technical offers will be evaluated by a committee based on

technical evaluation criteria. The Financial offers from technically unqualified tenderers will not be opened and evaluated as per evaluation criteria. Financial offer shall be opened only for those tenders who are technically qualified.

10.All materials/items available in the BOQ shall be arranged by the contractor and shall be in accordance with the specifications laid down.

11. The selected bidder shall not sublet, assign, or transfer the whole or any part of the work to any other party or bidder without the prior written approval of the Institute. Any unauthorized subletting shall constitute a breach of the contract and may result in termination of the contract.

12.The BIMTECH reserves the right to curtail or enhance the scope of work either by deletion of certain items entirely or by reducing/increasing/right to relax/withdraw any of the terms and conditions mentioned in the Tender Document to overcome any problem encountered during the selection of the bidders and also during the execution of the contract in the interest of BIMTECH. The quantities of certain items as required and reviewed by the Institute from time to time and therefore, the final value of the work shall be worked out and paid to the extent of work carried out.

13.Site Visit: The bidder shall have physically inspected the BIMTECH premises and understood the, accessibility and scope of work before submitting the bid.

14.The bidder shall not make any changes in the downloaded tender document. In case any such changes made by bidder, the original bidding documents shall be final for any future reference or clarification.

R. PAYMENT TERMS:

- a. No advance payment will be made. Payment to the successful bidder shall be released on monthly basis on the submission of the Invoice.
- b. Bill to be made in the name of **Birla Institute of Management Technology**.

S. CONCILIATION/ARBITRATION/APPLICABLE LAW & JURISDICTION:

1.If any dispute(s) or difference(s) of any kind whatsoever arising between the parties, the parties hereto shall negotiate with a view to its amicable resolution & settlement through a Committee appointed by BIMTECH.

2.In the event no amicable resolution or settlement is reached between the parties within 30 days after receipt of notice by one party, then the disputes or differences as detailed above shall be referred to & settled by BIMTECH.

3.All matters connected with this Tender document shall be governed by the Indian Law both substantive & procedural for the time being in force & shall be subject to the exclusive jurisdiction in Noida (UP).

I have read all the terms and conditions of this document. I hereby accept all the mentioned Terms & Conditions of the above contract of BIMTECH.

Date:

(Signature of the Bidder, with Official Seal)

TECHNICAL BID**ANNEXURE- "I"**

Sr.No.	PARTICULARS	DETAILS TO BE FILLED BY THE ORGANISATION/FIRM/AGENCY
1.	Name of the Organization /Firm/Agency	
2.	Address of the Organization /Firm/Agency	
3.	Name of the Managing Director/ Director/ Owner/Proprietor (authorize a person who signs this tender document). E-mail address Phone No/Mobile No.	
4.	GST No. of the Organization/Firm/ Agency. (Attach a photocopy).	
5.	PAN No of the Organization/ Firm/ Agency. (Attach a photocopy).	
6.	The Firm/agency should have a minimum of One (1) years of working experience in the same kind of work (attached work order). The firm/Agency should have experience in Govt. Departments or Autonomous Organization or Corporate or Private Institute/University	
7.	Does your firm have ever been Blacklisted? (if NO) Attach certificate (Self-declaration) on company letterhead, as per Annexure-III.	
8.	The Firm must have Registered office in Delhi & NCR (Address Proof) should be attached.	

I/We hereby declare that I/We have visited the BIMTECH site and fully acquainted myself /Ourselves with the local situation regarding the Annual rate contract of Vegetables and Fruits Items. I hereby agree to abide by all the terms & conditions of this tender document.

Place: (Signature of the Contractor or His authorized signatory)

Date: (Name with Official Seal/Stamp)

FINANCIAL DETAILS**ANNEXURE-II**

Vegetable's & Fruit's Items List and Annual Consumption					
S.N.	PRODUCT	Unit	Annual Consumption	Rate	Season
1	ARBI	KG	475		Through the Year
2	BEETROOT	KG	295		Through the Year
3	BEANS	KG	2230		Through the Year
4	BRINJAL ROUND BIG	KG	900		Through the Year
5	BRINJAL SMALL	KG	330		Through the Year
6	CAULIFLOWER	KG	4850		DEC - MARCH
7	CAULIFLOWER	KG	1300		APRIL - NOV
8	CAPSICUM	KG	2355		Through the Year
9	CABBAGE	KG	2900		Through the Year
10	CARROT	KG	4500		DEC - MARCH
11	CARROT	KG	1600		APRIL - NOV
12	GREEN CHILLY	KG	1420		Through the Year
13	CORIANDER	KG	1400		DEC - MARCH
14	CORIANDER	KG	220		APRIL - NOV
15	CUCUMBER	KG	17350		Through the Year

16	DRUM STICK	KG	110		Through the Year
17	GARLIC	KG	1300		Through the Year
18	GARLIC CHINA	KG	60		Through the Year
19	GINGER	KG	1280		Through the Year
20	GREEN TORI	KG	525		Through the Year
21	KAKDI	KG	200		MAY - SEP
22	KARELA	KG	600		MAY - SEP
23	KARELA	KG	120		OCT - APRIL
24	KATHAL	KG	360		Through the Year
25	CURRY PATTI	BUND	120		Through the Year
26	LADY FINGER	KG	1260		MAY - SEP
27	LADY FINGER	KG	300		OCT - APRIL
28	LAUKI	KG	2450		Through the Year
29	ONION LARGE	KG	28620		Through the Year
30	SPRING ONION	KG	60		DEC - MARCH
31	SPRING ONION	KG	18		APRIL - NOV
32	PERMAL	KG	370		Through the Year

33	PETHA (Red/White)	KG	1800		Through the Year
34	POTATO DUM	KG	500		Through the Year
35	POTATO LARGE	KG	48200		Through the Year
36	MINT FRESH	KG	108		Through the Year
37	RADISH - WHITE	KG	325		Through the Year
38	RAW BANANA	KG	50		Through the Year
39	SARSOON SAAG	KG	635		NOV- MARCH
40	SPINACH	KG	3330		Through the Year
41	KAMAL KAKADI	KG	200		Through the Year
42	TINDA	KG	200		MAY - SEP
43	TOMATO LARGE	KG	27040		Through the Year
44	LEMON FRESH	KG	1475		Through the Year
45	METHI FRESH	KG	700		NOV - FEB
46	BATHUA	KG	255		Through the Year
47	SEM PHALI	KG	160		Through the Year
48	RAW PAPAYA	KG	50		Through the Year
49	KUNDROO	KG	175		Through the Year
50	MUSHROOM	KG	850		Through the Year

51	ANAR KANDHARI	KG	29		Through the Year
52	APPLE NORMAL	KG	1500		Through the Year
53	APPLE IMPORTANT	KG	92		Through the Year
54	BANANA NORMAL	kg	280		Through the Year
55	CHIKOO	kg	30		Through the Year
56	COCONUT FRESH	PCS	518		Through the Year
57	COCONUT GREEN	PCS	3000		Through the Year
58	STRAWBERRY FRESH	KG	20		Through the Year
59	GRAPES BLACK/GREEN	KG	185		Through the Year
60	KINU	KG	150		Through the Year
61	SWEET LIME	KG	300		Through the Year
62	ORANGE TABLE	KG	160		Through the Year
63	PINEAPPLE RANI	KG	290		Through the Year
64	MANGO	KG	490		Through the Year
65	WATER MELON	KG	950		Through the Year
66	MUSK MELON	KG	540		Through the Year
67	PAPAYA DISCO	KG	5410		Through the Year
68	BANANA (UNI FRUIT)	KG	6985		Through the Year
69	GUAVA	KG	615		Through the Year

70	PEARS/NASPATI	KG	25		Through the Year
71	BABU GOSHA	KG	300		Through the Year
72	SHARDA	KG	620		Through the Year
73	GREEAN PEAS FROZEN	KG	2535		Through the Year
74	KIWI FRUIT	KG	140		Through the Year
75	LICHI	KG	20		Through the Year
76	BABY CORN	KG	120		Through the Year
77	BROCCOLI	KG	80		Through the Year
78	PARSLEY	KG	3		Through the Year
79	CAPSICUM RED	KG	5		Through the Year
80	CAPSICUM YELLOW	KG	5		Through the Year
81	CELERY	KG	3		Through the Year
82	BESIL FRESH	KG	2		Through the Year
83	SWEET CORN	KG	1170		Through the Year
84	MIRCH PAKORA	KG	25		Through the Year
85	GAWAR FALI	KG	100		Through the Year
86	ELEPHANT YAM (ZIMIKAND)	KG	150		Through the Year
87	CHICHANDA	KG	150		Through the Year
88	SWEET POTATO (SAKARKANDI	KG	460		Through the Year

NOTE:

- I. The quoted rates should be without GST. GST will be EXTRA as per norms
- II. The quoted rates should include the cost of transportation charges.

Place: (Signature of the vendor/contractor or His authorized signatory)

Date: (Name with Official Seal/Stamp)

Annexure-III

UNDERTAKING/ BLACK LISTING

With respect my/our bid submitted against NIT/RFQ No. _____ date _____, I / We _____ Partner / Sole Proprietor (Strike out which is not applicable) of (Name & Address of Firm) _____ to hereby declare and solemnly affirm: -

i. That the individual/ firm/ Agency is /are not debarred or black-listed by any department of the Union Govt./State Government OR Autonomous Organization or Corporate or Private Institute/University. That no partner or shareholder, directly or indirectly connected with the applicant has been debarred or blacklisted by any department of Union Govt./State Govt. government departments OR Autonomous Organization or Corporate or Private Institute/University. That the terms and conditions at BIMTECH are acceptable to me/ us. I/We will abide by them in letter and spirit.

ii. That no partner or shareholder, directly or indirectly is connected/related to any employee working in the BIMTECH.

I/ We do hereby solemnly declare and affirm that the above declarations are true and correct to the best of my/our knowledge and belief. No part of it is false and nothing has been concealed therein. We understand that in case the information provided by us is found to be false/ incomplete at any stage, our bid/empanelment will be liable to be canceled/terminated and attract appropriate action.

Date: _____

Place: _____

STAMP & SIGNATURE OF THE BIDDER