



Birla Institute of Management Technology

Plot No. 5, Knowledge Park II, Greater Noida, UP. PIN 201306

Website: www.bimtech.ac.in; E-mail:- purchase@bimtech.ac.in

Contact No. Tel.: +91-120-6843000-10, (Extn. 361 M.: +91-9355024501-510)

Request for Quotation for Sale of Scrap Items

M/s	TENDER NO. BIMTECH/Purchase/Scrap
.....	Disposal/2026/11, Date 17.09.2026
.....	

Schedule of Work

S. No.	Description	Details
(1)	Name of Work	Sale of Scrap Items
(2)	Date of issue of tender document	17 th September 2026
(3)	Date of Inspection of Scrap Material / Pre-Bid Meeting	21 st September 2026
(4)	Last date and time for submission of tender	24 th September till 5:00 PM
(5)	Time Period for Completion of Work	Seven days after acceptance of the Sale Order

Dear Sirs,

Birla Institute of Management Technology invites sealed quotations **Request for Quotation** for Disposal of scrap items.

Sealed quotations are invited from Scrap dealers/Kabaari for quoting best competitive price. The sealed quotations shall be submitted to the Deputy Director, Birla Institute of Management Technology (BIMTECH) Greater Noida on or before 24th September 2026 till 05:00 PM. The sealed envelopes shall be written as **"SALE OF SCRAP ITEMS"**.

Please go through the complete tender document. Bids complete in all respects should reach the BIMTECH on or before the due date & time. Bids received after the due date and time is liable to be rejected.

The tender document can be downloaded from <https://www.bimtech.ac.in/tenders>

Sd/-
(Deputy Director- BIMTECH)

General Terms & Conditions

1. The scrap materials shall be sold strictly on an “**As Is Where Is**” basis.
2. Interested bidders are advised to inspect the materials before submitting their bids.
3. No claim regarding the quality, quantity, condition, usability, or otherwise of the scrap materials shall be entertained after the bid is submitted.
4. The bidder shall be responsible for the loading, lifting, transportation, labour, and removal of the scrap materials from the Institute premises.
5. All applicable taxes, duties, levies, and other statutory charges, as applicable, shall be borne by the successful bidder.
6. The decision of the Institute regarding acceptance of the highest/appropriate bid shall be final and binding.
7. The Institute reserves the right to accept or reject any or all bids, in whole or in part, without assigning any reason.
8. Interested parties are requested to participate in the auction bidding system strictly as per the prescribed date, time, and terms and conditions.
9. Selected Bidder should sign on all the pages of the tender document.
10. The bidder should thoroughly satisfy themselves about the nature, conditions, and quality of the material at the time of inspection.
11. The Scrap material is sold on LOT basis or items wise rate, the entire material lying in the lot will have to be lifted by the purchaser so as to clear the entire lot at one time.
12. The condemned stores/scrap items shall be kept open for inspection. Interested bidders may inspect the scraps on the working days between 11.00 am and 4.00 pm. The person inspecting the items should record their firm's name, his name, and his position in the Inspection Register. The person should produce proof of documentary evidence like an authorization letter in their letter pad/visiting card/ identification card, driving license, Aadhar card, PAN card, etc. before the inspection.
13. The Institute shall have the right to sell the scrap items either through auction or on an item-wise rate basis, as deemed appropriate by the Institute. The Vendor shall have no right to object to or challenge the Institute's decision in this regard.
14. The scrap items are kept at two locations, BIMTECH Main Campus and the RCI Campus. The vendor shall quote the rates accordingly, considering the respective locations of the scrap items.

Acceptance of Offer

1. The Institute reserves the right to accept or reject the highest quotation without assigning any reason and may sell the material to one or more than one Bidder as it may deem fit and no claim/complaint in this regard from the highest bidder will be entertained.
2. The successful bidder will be intimated about acceptance of their offer through Email.
3. The Bidder should return the duplicate copy of the Sale Order duly signed and stamped as a token of acceptance.

Payment Terms

1. The successful bidder should remit the sale proceeds (quoted value) in the form of RTGS/NEFT/Demand Draft in favor of Birla Institute of Management Technology within Seven days from the date of the Sale Order or earlier as will be specified in the Sale Order.
2. In case of default in payment within the time limits specified above, the contract automatically stands canceled.
3. BIMTECH reserves the right to accept or not accept payment beyond the specified time limit.

Lifting Period & Default in Delivery

1. Entire Quantity has to be lifted within Seven days strictly as per Delivery Advice, which will be issued by BIMTECH upon realization of the Demand Draft clearance of payment submitted by the successful bidder (buyer). Any delay in taking Delivery of materials beyond the specified period may attract ground rent @ 1% of the reserved price of BIMTECH per day basis or may lead to termination of the Sale Order/Work Order.
2. BIMTECH reserves the right to allow or not to allow the buyer to lift the materials with or without the Ground Rent after the expiry of the stipulated delivery period.
3. In the event of the material not being lifted by the buyer in its entirety the contract stands automatically cancelled thereby forfeiting the sale proceeds deposited by the bidder.

Collection & Disposal/Recycling of Material

1. Lifting of all scrap from "As is where is" basis will be the total and complete risk and responsibility of the scrap purchaser only.
2. The buyer should follow the procedure of BIMTECH with regard to entry of vehicle, issue of material in force at the time of taking delivery. Cost of segregation/cutting / bundling/loading/unloading/transportation etc. of scrap materials are to be borne by the buyer (s).
3. All statutory requirements including environment, health, safety and labour enactments should be strictly followed in respect of persons employed by the buyer(s).
4. The buyer shall be solely responsible for proper disposal/recycling of the items by fulfilling the prevalent Environment Laws/compliances.
5. The buyer's representatives, workers, lorry drivers and others will have to strictly observe the working hours and regulations regarding the discipline and security while they are inside the premises of Institute.
6. The selected bidder must not indulge in any corrupt or unlawful practice while executing the work. If any such case is reported and established, BIMTECH will have full rights to terminate and cancel the contract.
7. The selected bidder will be allowed to take delivery of items during office Hours with prior intimation.

Dispute / Arbitration:

1. All dispute and difference whatsoever arising between the parties out of or relating to the operation or effect of the contract or on the breach thereof shall be taken as per Arbitration Act. All kinds of legal proceedings in any matter arising out of the Contract shall be subject to the jurisdiction of the appropriate legal court at Noida (Uttar Pradesh).

DECLARATION

I/ we have fully understood the above Terms & Conditions of the Request for Quotation "Sale of Scrap Items" which are returned herewith duly signed by me/us as a token of having accepted the same and I / We have made our offer keeping in view these Terms & Conditions.

Full Name:

Signature of the Bidder:

Date:

LIST OF ITEMS

ANNEXURE "A"					
Campus					
Sr. No	Items	Asset Identification	Qty	Rate	Total
1	Freeze LG	Not available	2		
2	Deep Freezer	Not available	1		
3	Revolving chairs	Not available	9		
4	Small Almirah	Not available	1		
5	Iron Box Small	Not available	55		
6	Steel Dibba Big	Not available	1		
7	Bhagona	Not available	4		
8	Cooker	Not available	2		
9	Mixture Machine	Not available	1		
10	Grinder Machine	Not available	1		
11	Cooler	Not available	1		
12	chapati-making machine	Invoice No 04 Dt 27.05.2009	1		
13	four-door refrigerator	Not available	1		
RCI					
Sr. No	Items	Asset Identification	Qty	Rate	Total
1	Microwave LG and Samsung one each	P0016	2		
2		P0018			
3	Wall fan Orient	-	1		
4	TT Table	-	1		
5	Basket Ball Board	-	02 Board		
6	Treadmill Gym	P0036	2		
7		P0037			
8	Invertor without battery	-	1		
9	Agro High Pressure (AC service Machine)	-	1		
TOTAL					
ANNEXURE "B"					
CAMPUS & RCI					
Sr. No	Items	Asset Identification	Qty	Rate	Total
1	Football goal post local made	-	01 Pair		
2	Weighing machine Health Centre		1		
3	Steamer Health centre		1		

4	Newspaper		Bulk		
5	Iron scrap		Bulk		
6	Plastic scrap		Bulk		
7	Aluminium scrap		Bulk		
8	Cardboard scrap		Bulk		

Note: The Annexure “B” rate shall be quoted per kilogram (Kg), and the total amount shall be calculated based on the actual weight of the material.

For all other items mentioned above in Annexure “A”, the rates shall be quoted as applicable to the respective items/units.

The vendor shall pay GST as applicable. The rates quoted by the firm shall be Exclusive of GST and shall be considered accordingly.

Signature of the Bidder with the Seal of the Firm/Company