



**Admission Policy 2020**

**Centre for Admission  
BIMTECH**

## **Preamble & Purpose**

Students are the soul of any academic institution. It is a place which provide a platform for the talented individual to pursue their dream and excel in the area of their choice. BIMTECH vision is to groom ethical global business leaders & entrepreneurs who are committed to inclusive growth and sustainability. The Centre for admission role is to spot such talents out of those available in selection pool and bring them in to BIMTECH's fold.

## **Vision, Mission & Values**

In sync with the Institute's vision, Centre for admission vision is to spot talent for grooming them to be a successful ethical leader & entrepreneurs with global mindset for the sustainable & inclusive growth.

In all its activities, the Centre for Admission strives to become a preferred destination for aspirants seeking admission in professional management courses at post graduate level.

In the selection process Centre values the ethical standard & transparency at all stage.

## **Objectives**

The Centre activities are woven around the following objectives :

1. To disseminate the relevant and correct information to all stakeholders
2. To reach out to the potential aspirant through different marketing strategies
3. To provide seamless opportunity to all who are desirous to get admission in BIMTECH
4. To keep the entire process smooth for the benefit of all.
5. To maintain at most transparency in the entire selection process.
6. To provide proper guidance / counseling to students in their career selection.
7. To help the selected student in getting assimilation in BIMTECH

## **Critical Success Factor**

The Centre's working and its continued success is built up on the following pillars.

- Giving due acknowledgement & consideration of merit over anything else
- Complete transparency to the satisfaction of all stakeholders
- Unhindered access for all and having incentive provision for candidates belonging to SC/ ST/ Minority/ Differently Abled status
- Efforts in bringing regional & gender diversity in the selection process
- Admission efforts seek to achieve 'academic - diversity' which heightens peer group learning.
- Keeping the corporate world's requirement in mind in selection process / tools
- Involvement of industry experts in selection process
- Innovation and continued up gradation of the tools & techniques used in the process.

## **Validity & Applicability**

The Admission policy validity is only for one admission cycle and appropriate changes are made on yearly basis based up on external / internal necessities. The changes so incorporated are well discussed and approved by the Admission Committee.

The Admission Policy gets its input from external as well as internal stakeholders. The Regulatory conditions of the sector regulator AICTE is the starting points and the policy has in its all necessary compliance. The internal stakeholders include different Academic Centres and the Centre for Corporate Relations (placement cell). The admission aspirants are the most important stakeholders and efforts are always made it to keep the eligibility conditions / selection process / benefits etc as simple as possible as far as communication part is concerned.

## **Admission Calendar**

The admission cycle starts in the first week of September every year with the online application window getting on and gets over with the commencement of the session in the middle of June. It comprises normally two round of selection process and it is conducted on pan India basis.

## **Centre's Governance & Admission Committee**

The Centre for Admission is headed by Chairperson who works with a team comprising of a deputy drawn from faculty , two managers and three administrative staff. The Chairperson reports to Dean (Development).

Admission Committee constituted by the Director comprising of the senior faculty works as a guiding and advisory forum for the Centre. All the crucial decisions are taken in Admission Committee and the same is implemented by Centre barring emergency situations where the approval / consent of the Director is necessary.

## **Dissemination of information**

Centre's admission information bulletin is the core document for public consumption and it is prepared with the consultation and inputs from all stakeholder mainly the Registrar's office, Academic Centres and Campus administration. The soft copy of the document is made available on the Institute's website and the same can be downloaded by those who are desirous.

This bulletin contains of all relevant inputs which are required for an aspirant to know about the institute's , courses available , admission eligibility norms , pedagogy , facilities , international tie-ups , placement assistance and so on.

The further relevant updates are also made available through the digital media / social media platform of Institute which has got its own management & control mechanism.

Important updates are also sent to the target group through mailers from the platforms made available from our channel partners such as educational portals and reputed coaching institutes.

**Approved Admission policy for 2020-22**

**Programmes offered, No. of seats, Broad Selection Criteria & Tuition fee**

<b>S. NO.</b>	<b>Programme</b>	<b>No. of Seats</b>	<b>Eligibility &amp; Selection Criteria</b>	<b>Programme Tuition Fee Category wise (for full course)</b>
1.	PGDM 2 Year, Full Time (Equivalence to MBA by AIU) AICTE Approved Accredited by NBA	240 +27**	Graduation with Min. 50% marks (10+2+3 pattern) Valid CAT 2019 score/ Valid XAT 2020 score/ Valid GMAT 2019-20 score+PI+WAT	Merit/ Supernumerary** 12,00,000 INR Corp. Sponsored 17,00,000 INR NRI 17,00,000 INR NRI Sponsored 17,00,000 INR
2.	PGDM (International Business) 2 Year, Full Time (Equivalence to MBA by AIU) AICTE Approved Accredited by NBA	60	Graduation with Min. 50% marks (10+2+3 pattern) Valid CAT 2019 score/ Valid XAT 2020 score/ Valid GMAT 2019-20 score+PI+WAT	Merit 11,50,000 INR Corp. Sponsored 17,00,000 INR NRI 17,00,000 INR NRI Sponsored 17,00,000 INR International Students# 12,00,000INR

3.	PGDM (Insurance Business Management) 2 Year, Full Time AICTE Approved Accredited by NBA	60	Graduation with Min. 50% marks (10+2+3 pattern)  Valid CAT 2019 score/ Valid XAT 2020 score/ Valid GMAT 2019-20 score/ Valid MAT 2019-20 score/ Valid CMAT 2020 score+PI+WAT	Merit 9,00,000 INR Corp. Sponsored 15,00,000 INR  NRI 15,00,000 INR  NRI Sponsored 15,00,000 INR  International Students# 9,50,000 INR
4.	PGDM (Retail Management) 2 Year, Full Time AICTE Approved Accredited by NBA	60	Graduation with Min. 50% marks (10 +2+3 pattern)  Valid CAT 2019 score/ Valid XAT 2020 score/ Valid GMAT 2019-20 score/ Valid MAT 2019-20 score/ Valid CMAT 2020 score+PI+WAT	Merit 9,00,000 INR Corp. Sponsored 15,00,000 INR  NRI 15,00,000 INR  NRI Sponsored 15,00,000 INR  International Students# 9,50,000 INR

**\*\* Supernumerary seats reserved for People of Indian Origin (PIO)/ Foreign Nationals (FN)-International/ Gulf Quota/ Overseas Citizens of India (OCI)**

**# International student should have citizenship/nationality of a country other than India and have valid GMAT Score.**

**Imp Note : CAT/XAT/GMAT/MAT/CMAT score not necessary for Corporate, NRI sponsored categories & supernumerary seats**

### **Admission Categories:**

#### **1. Merit Category**

(A) 85 percent seats in all courses will be filled through merit category (General). Regular Admission is granted to those applicants who have fulfilled all the admission requirements and whose names appear in the merit list of successful applicants.

1. Minimum 50 percent marks in Graduation. Candidates appearing in Final Year Graduation Examination (1st attempt) in summer 2020 can also apply. Such candidates will have to produce final year result of Graduation with min. 50% marks in aggregate on or before 31st Oct'20 failing which their provisional admission will be automatically cancelled.

2.(a) For admission to PGDM & PGDM (IB), an applicant must have a valid CAT (Score card of CAT 2019) or valid XAT 2020 score or valid GMAT 2019-20 score.

(b) For admission to PGDM (RM) & PGDM (IBM) an applicant must have valid CAT 2019/ MAT 2019-20/ XAT 2020/ GMAT 2019-20/ CMAT 2020 score.

**(B) SC/ST/OBC/EWS/Minority Class (Muslims, Sikhs, Christians, Buddhists, Zoroastrians/Parsis & Jains) category**

5% seats are reserved for the candidates coming from the above cited sections to bring social diversity in the class. A **weightage of 2 points** would be given while calculating merit to facilitate the entry of such candidates. Following concessions will also be given :

1. 50% Concession in Admission Application Form Fee
2. Concession in Hostel Accommodation Charges

(15% - SC/ST and 5% - OBC/Minority Communities/ EWS)

**2. Other Categories**

10 percent seats will be filled through Corporate Sponsored / NRI / NRI sponsored category.

**Eligibility for Corporate Sponsored/ NRI/ NRI Sponsored Category/Supernumerary Seats**

Minimum 50 percent marks in Graduation. Candidates appearing in Final Year Graduation Examination (1st attempt) in summer 2020 can also apply. Such candidates will have to produce final year result of Graduation with min. 50% marks in aggregate on or before 31st Oct'20 failing which their provisional admission will be automatically cancelled.

**Additional Requirement for Corporate Sponsored Category:**

(a) A sponsorship letter from the Company is required as per format prescribed by the Institute and uploaded on our website ([www.bimtech.ac.in/ admissions](http://www.bimtech.ac.in/admissions)).

(b) The sponsoring company must have annual turnover of Rs. 50 crore minimum supported by latest financial statements (audited copy of the balance sheet of financial year 2018-19) self-attested photocopy to be submitted .

Admission would be granted only on receipt of the documents.

### **Additional Requirement for NRI Sponsored Category**

1. Candidates will have to submit Sponsoring NRI's sponsorship letter as per format prescribed by the Institute and uploaded on our website. ([www.bimtech.ac.in/admissions](http://www.bimtech.ac.in/admissions))
2. Passport copy and visa or evidence of NRI status all duly attested by a qualified notary or Indian mission/ consulate or Indian Chamber of commerce in the country of residence or by consulate/mission/ embassy of the concerned country in India is required.
3. Proof of income – minimum 50,000 USD per annum income of the sponsorer will also have to be produced.

### **Additional Requirement for NRI Category**

Passport copy and visa or evidence of NRI status all duly attested by a qualified notary or Indian mission/consulate or Indian Chamber of commerce in the country of residence or by consulate /mission / embassy of the concerned country in India is required.

### **Additional Requirement for International Students Category**

1. Valid GMAT score.
2. International student should have Citizenship/Nationality of a country other than India.

### **3. Supernumerary Quota**

27 additional seats will be filled under supernumerary quota for PGDM program only and is reserved for People of Indian Origin (PIO)/ Foreign Nationals (FN)-International/ Children of Indian workers in Gulf Countries)/ Overseas Citizens of India (OCI).

### **Eligibility for Supernumerary Quota Seats**

Minimum 50 percent marks in Graduation. Candidates appearing in Final Year Graduation Examination (1st attempt) in Summer 2020 can also apply. Such candidates will have to produce final year result of Graduation with min. 50% marks in aggregate on or before 31st Oct'20 failing which their provisional admission will be automatically cancelled.



### **Additional Requirement for Supernumerary Quota/ Category**

1. Candidates will have to submit a proof of their status as PIO/OCI/Foreign Nationals/Children of Indian Workers in the Gulf Countries.
2. Admission to these seats will be done on merit basis among applicants of these categories.

**Note: Campus placement assistance is not provided to corporate sponsored candidates.**

#### **(A) Category-wise distribution of seats:**

Course	Total no. of seats to be filled	90% of total intake (Merit Category)		No. of seats in Sponsored Category (10% of total intake)	No. of seats in Supernumerary Category
		No. of seats in General Category (85%)	No. of seats in SC/ST/OBC/MC/EWS category (5%)		
PGDM	240	204	12	24	27
PGDM (International Business)	60	51	3	6	-
PGDM (Insurance Business Management)	60	51	3	6	-
PGDM (Retail Management)	60	51	3	6	-
<b>Total</b>	<b>420</b>	<b>357</b>	<b>21</b>	<b>42</b>	<b>27</b>

#### **(B) Screening Criteria of Calling for Writing Ability Test & Personal Interview**

1. Minimum 50 percent marks in Graduation. Candidates appearing in Final Year Graduation Examination (1st attempt) in summer 2020 can also apply.
2. (a) For admission to PGDM & PGDM (IB), an applicant must have a valid CAT /XAT/GMAT score.

(b) For admission to PGDM (RM) & PGDM (IBM) an applicant must have valid CAT/ MAT/ XAT/GMAT/CMAT score.

3. Cut off point and No. of candidates to be called for WAT/ Personal interview process: - There is no pre-defined cut-off, but the call list will be prepared on the basis of CAT/ XAT/MAT/GMAT/CMAT percentile in a ratio of maximum 1:10 for total number of seats in all the programmes after the last date of applying.

**(C) Final Selection Criteria:**

**Parameters and weightages for General Category/ International Students Category**

<b>S.No.</b>	<b>SELECTION CRITERIA</b>	<b>WEIGHTAGES-2020 (Merit/ International Students Category)</b>
1	PI	25%
2	WAT	10%
3	CAT/XAT/MAT/CMAT/GMAT percentile	35%
4	Past Academic Performance *** (10 <sup>th</sup> , 12 <sup>th</sup> & Graduation)	12%
5	Work Experience	10%
6	Gender – Female Candidates	3%
7.	Minority Class	2%
10	# Regional-Eastern States (seven sisters), Southern States (Kerala, Andhra Pradesh, Telangana, Tamil Nadu, Karnataka, Pondicherry) & Jammu & Kashmir	3%

# Regional weightage will be given to candidates from these states who produce the Domicile Certificate failing which the Regional weightage will not be given.

\*\*\*Award of weightage for Past Academic Performance will be done as per following table:

<b>Percentage in 10<sup>th</sup>, 12<sup>th</sup> &amp; Graduation - ALL THROUGHOUT</b>	<b>General Category Marks out of 12</b>	<b>SC/ST/OBC/MC/EWS Category Marks out of 12</b>
>=80 – 100	11	12
>=70 - <79.99	10	11
>=60 - <69.99	9	10

**OR**

<b>Percentage in 10<sup>th</sup>, 12<sup>th</sup> &amp; Graduation - ANY TWO OF THE THREE</b>	<b>General Category Marks out of 12</b>	<b>SC/ST/OBC/MC/EWS Category Marks out of 12</b>
>=80 – 100	8	9
>=70 - <79.99	7	8
>=60 - <69.99	6	7

**Note:** Applying for admission does not ensure that the candidate will be called for PI/WAT process or get admission. The discretion of the Admission Committee of the Institute will be final in all such matters.

***Parameters and Weightages for Sponsored (Other) Categories/ Supernumerary Quota seats***

<b>S.No.</b>	<b>SELECTION CRITERIA</b>	<b>WEIGHTAGES-2020 (Other Categories/ Supernumerary Seats)</b>
1	PI	35%
2	WAT	20%
3	CAT/XAT/MAT/CMAT/GMAT percentile	NA
4	Past Academic Performance *** (10 <sup>th</sup> , 12 <sup>th</sup> & Graduation)	24%
5	Work Experience	10%
6	Gender – Female Candidates	3%
7.	Minority Class	5%
10	# Regional-Eastern States (seven sisters), Southern States (Kerala, Andhra Pradesh, Telangana, Tamil Nadu, Karnataka, Pondicherry) & Jammu & Kashmir	3%

# Regional weightage will be given to candidates from these states who produce the Domicile Certificate failing which the Regional weightage will not be given.

\*\*\*Award of weightage for Past Academic Performance will be done as per following table:

<b>Percentage in 10<sup>th</sup>, 12<sup>th</sup> &amp; Graduation - ALL THROUGHOUT</b>	<b>General Category Marks out of 24</b>	<b>SC/ST/OBC/MC/EWS Category Marks out of 24</b>
>=80 – 100	23	24
>=70 - <79.99	22	23
>=60 - <69.99	21	22

OR

<b>Percentage in 10<sup>th</sup>, 12<sup>th</sup> &amp; Graduation - ANY TWO OF THE THREE</b>	<b>General Category Marks out of 24</b>	<b>SC/ST/OBC/MC/EWS Category Marks out of 24</b>
>=80 – 100	20	21
>=70 - <79.99	19	20
>=60 - <69.99	18	19

**Combined merit list (Except Supernumerary Seats) :**

1. A combined merit list will be prepared for all the programmes based on merit score calculated as explained above.
2. First Programme preference will be considered for programme wise offers. If there are not enough candidates as per first Programme preference for any programme, then the candidates with second Programme preference for that programme will be considered.

**Note :** Admission to supernumerary seats will be done on merit basis among applicants of these categories only.

**(D) Work experience**

Work experience has been defined as regards its quality so that the candidate brings with him quality experience to benefit him/her and the batch as a group.

Accordingly, the following criteria for work-ex will only be considered:

**The Kind of experience:**

For applicants having work experience of min. 12 months called for PI/WAT are required to submit photocopies of the following documents at the time of PI/WAT. Photocopies should be self attested and must be having their BIMTECH application number:

I. Work experience certificate(s)

OR

I. Appointment letter of current/last employer

II. Pay slip of last drawn salary

IV. Audited copy of balance sheet 2018-19 duly attested by the organization to be attached with work-experience certificate in case of Unlisted Public Ltd Co. /Private Limited Company/Registered NGO/family owned business.

Note: Only Managerial/Supervisory work experience in (a) MNC or (b) Listed Public Ltd. Co. or (c) Unlisted Public Ltd Co./Private Limited Company/Registered NGO/family owned business with minimum annual turnover of Rs. 50 crore will be considered.

**Award of weightage for valid work experience will be done as per following table:**

<b>Months of Experience</b>	<b>Marks(Merit)</b>	<b>Sponsored</b>
>=12-18	06	09
>=19-24	08	12
>=25-30	10	15
>=31	08	12

**(E) Corporate sponsored/NRI/ NRI sponsored Category:**

- i). 10% seats to be filled with candidates from Corporate Sponsored / NRI / NRI Sponsored
  - i. Eligibility: Graduation with 50% marks (Min. 10+2+3)
  - ii. Personal Interview & Writing Ability Test.
  - iii. This will be a separate category. A separate merit list based on above mentioned parameters will be prepared for candidates in this category.
  - iv. **The sponsoring company must have annual turnover of Rs. 50 crore min.** supported by latest financial statements (audited copy of the balance sheet of financial year 2018-19) to be submitted at the time of PI.
  - v. **A sponsorship letter from Co.** is required as per format prescribed by the institute and uploaded on our website.
  - vi. **For NRI Sponsored Candidates** – Candidates will have to submit Sponsoring NRI's sponsorship letter as per format prescribed by the institute and uploaded on the website, passport copy and visa or evidence of NRI status all duly attested by a qualified notary or Indian mission/consulate or Indian Chamber of commerce in the country of residence or by consulate /mission / embassy of the concerned country in India is required. Proof of income – minimum 50,000 USD per annum income of the sponsorer.
  - vii. The total tuition fee for two years will be payable in two equal yearly installments.

**(F) Scholarships Offered**

A flat scholarship of Rs. 2,00,000 each is to be given by way of partial waiver of fee to the all admitted students from merit category on the basis of their CAT/XAT/GMAT percentile subject to a minimum benchmark of 85 percentile irrespective of their choice of the course.

### ***Important regulations of BIMTECH***

(1) If a student admitted to the Institute is found to have given any false information or suppressed some material information, his/her admission will be cancelled and fees will not be refunded to such a candidate.

(2) Cost of Application Fee once paid is non-refundable.

(3) The total tuition fee for any programme for Merit and International student category may be paid in equal half yearly installments. The first such installment shall be paid before the start of the session. No extension of time limit will be granted for the same. For NRI, NRI sponsored and corporate sponsored candidates, the fee is payable annually.

(4) The Institute does not take responsibility for delay in transit involved in receipt and delivery of any communication between the Institute and the applicant.

(5) All disputes are subject to the legal jurisdiction of District Gautam Budha Nagar, Uttar Pradesh, (India).

(6) Those who are given provisional admission due to non-declaration of their graduation result are required to submit the marks sheet up to 31st October, 2020, failing which the candidate will cease to be a student of the Institute. In such case, security deposit alone will be refunded.

(7) Also, students who are not able to secure 50% marks in their final result of graduation exam after the admission is granted, will have to withdraw from the programme and no fee except security deposit will be refundable.

(8) A student should observe all the rules and regulations, framed from time to time by the Institute. Breach of any of these may render him / her liable for penalty under the rules and/or expulsion from the Institute.

(9) All BIMTECH Programmes offered are compulsorily residential. Staying in the Institute's hostel for the complete 2 years programme is mandatory and will not be changed under any circumstances.

(10) For Mandatory Disclosure please visit our website: [www.bimtech.ac.in](http://www.bimtech.ac.in)

**IMPORTANT:** The Institute reserves the right to alter the course content of the programmes, rules and regulations, teaching schedule, fees payable, living charges and /or any other matter pertaining to its working. The Director's decision will be deemed as final in all such matters.

BIMTECH is located in a sprawling, fully wired and air-conditioned, Wi-Fi, residential campus in Greater Noida, located in National Capital Region, on the outskirts of the capital of India. The campus is a safe place. The environment is highly conducive to academic learning. The Institute has both on & off campus hostel accommodation with similar facilities. Rooms may be provided on single or twin sharing basis depending upon the number of students admitted. The allotment of hostel to a student will be made at the sole discretion of the management. Lodging and Boarding charges will be extra over and above the tuition fee.

**(G) Rules for refund of fee:**

In case of cancellation of admission, fee will be refunded as per the AICTE notice and rules are as follows:

Reference: As per AICTE Guidelines & Public Notices for Cancellation of Admission and Fee Refund: (FOR MERIT/SUPERNUMERARY CATEGORY CANDIDATES ONLY)

SITUATION	REFUND
Request received before date of start of session	Entire fee less Rs. 1000/- Handling charge.
Request received after joining the course & seat could be filled by the Institute	Entire fee less on pro rata basis – Tuition & Hostel Fee
Request received after joining the course & seat not filled by the institute	No refund

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